

Name: _____



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CLIENT CONSENT FOR USE OF ELECTRONIC COMMUNICATION

Risk of Using Email/Text Messaging:

Hartstein Psychological Services (HPS) offers clients and parents the opportunity to communicate via email and text messaging. Transmitting information via email or text messaging, however, has a number of risks that clients should consider before giving consent. These risks include, but are not limited to:

- Email/texts can be immediately broadcast worldwide and be received by both intended and unintended recipients.
- Email/text senders can misaddress email or phone number.
- Backup copies of email/texts may exist even after the sender or the recipient has deleted his or her copy.
- Email/texts may not be received.

Conditions for the Use of Email/Text Messaging

Hartstein Psychological Services (HPS) will use reasonable means to protect the security and confidentiality of email and text information sent and received. However, because of the risks outlined above, HPS cannot guarantee the security and confidentiality of email or text communication and will not be liable for improper disclosure of confidential information that is not caused by HPS's intentional misconduct. Thus, clients (or their guardians) must consent to the use of email/texting for client information.

Expectations for Email Communication

Email should only be used by clients and parents for **nonurgent** matters. HPS will make every effort to read and return emails within 1-2 business days (24-48 hours).

Text messaging may be used for more pressing matters. However, all **urgent** matters must be communicated via telephone call.

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Client Acknowledgement and Agreement

I acknowledge that I have read and fully understand this consent form. I understand the risks associated with electronic communication between HPS and me, and consent to the conditions outlined herein. In addition, I agree with the expectations outlined, as well as any other instructions that HPS may impose to communicate with clients by email or text messaging.

Print name of client

Print name of client's representative (for clients under 18)

Signature of client (or representative)

Date

If signed by client's representative, state representative's authority to act on client's behalf